

Scott County Cemeteries

Scott County, Kansas

June 14, 2024

INTERMENTS

- A. All information pertinent to the interment shall be provided in writing, either fax or email, from the funeral home in charge of arrangements to the Scott County Public Works office. That information shall include but not be limited to:
1. Name and address of lot owner.
 2. Section, Block, Lot/Row, and space number on which burial is to be made.
 3. Name, date of birth, date of death of deceased.
 4. Name and address of funeral home in charge of the body.
- B. Burial Boxes or Vaults
1. Resolution #93-112
“Only concrete or steel burial boxes and/or vaults as approved by the Board of County Commissioners, Scott County, will be permitted to be used for interments made in Scott County Cemeteries. Further provided, that for interments where the casket is three (3) feet or less, a wood, concrete, or steel vault is required as an outside container at Scott County Cemeteries. No crypt or vaults or other structure shall be built until complete plans and specifications of the same have been approved by the Board of Commissioners, Scott County, and a permit therefore has been issued in writing by the County Clerk in connection with a grave opening permit.”
- C. Only one traditional burial and one cremation, two cremations or two baby interments shall be allowed in any one grave space.

DISINTERMENTS

- A. All information pertinent to the disinterment shall be provided in writing, either fax or email, from the funeral home in charge of arrangements to the Scott County Public Works office. That information shall include but not be limited to:
1. Name and address of person authorizing the request.
 2. Section, Block, Lot/Row, and space of the grave to be disinterred.
 3. Name and address of the funeral home in charge of the disinterment arrangements.

WORK, MAINTENANCE AND REPAIRS IN THE CEMETERIES

- A. Ordinary maintenance shall be the responsibility of the cemetery and shall include mowing, tree care, weeding, painting and repair to the graves.
- B. Repairs to monuments and markers shall be the responsibility of the family. All such work shall be performed under the direction of Scott County Public Works designated officials.
- C. Spraying of any chemical agent including fertilizers, weed killers, herbicides, or ground sterilant will be handled by Scott County Public Works.

PLACING AND DEPTH OF GRAVES

- A. All graves shall be not less than eighteen (18) inches from the front boundary line of space and not less than five (5) feet deep for adult graves, except single grave mausoleum burials or if unexpected conditions exist.

MONUMENTS

- A. All monument preparation and work must be performed under the direction of Scott County Public Works designated officials.
- B. A permit must be obtained from Scott County Public Works at least three (3) working days prior to any monument work being done and be approved by Scott County Public Works supervisor.
- C. General Rules
 - 1. All monuments are to be placed inside the owner's space. No monuments or markers are allowed in walkways or roadways. Any monument placed outside the owner's space will be moved at the Monument Company's expense.
 - 2. Footstones are allowed in eleven (11) foot spaces only but can be not taller than six (6) inches. In spaces that are ten (10) feet or less only headstones are allowed and all foundations, markers, monuments, etc. must be inside the space.
 - 3. All monuments must have a four (4) inch flange.
 - 4. No foundation shall be wider than twenty-four (24) inches.
 - 5. All foundations must be level with the ground.
 - 6. Cornerstones are allowed if kept inside the owner's spaces and are level with the ground.
 - 7. Benches will only be allowed if they are used as headstones.

TEMPORARY DECORATIONS

- A. Decoration shall be placed around monuments as to not interfere with equipment in the process of digging graves.
- B. From April 1st-October 31st all flowers shall be placed in permanent fixtures or on monuments above ground level to allow the county to safely mow and trim.

- C. No glass or aluminum cans. Solar lights shall not be placed on the ground or where they interfere with mowing or trimming.
- D. Memorial Day decorations, including flowers, are permitted from the Wednesday before Memorial Day until Monday, two (2) weeks after Memorial Day. If not removed by the owner, cemetery personnel shall be authorized to remove and dispose of decorations left on the ground.
- E. By request, Scott County will provide for up to two (2) per plot a permanent fixture for \$25.

PLANTING OF TREES, SHRUBS AND FLOWERS

- A. All planting will be done by Scott County Public Works as prescribed by resolution number 85-102-7-15.
 - 1. RESOLUTION 85-102-7-15
“It shall be prohibited for any private individual, persona, partnership, or corporation, to plant, or to cause to be planted any tree, shrub, flower, or other planting within the boundaries of the Scott County Cemetery located in Section Twenty-Six (26), Township Eighteen (18) South, Range Thirty-Three (33) West, Scott County, Kansas.”
- B. Any tree shrub or flower may be removed by Scott County Public Works if it becomes unsightly, undesirable or interferes with cemetery maintenance, and may not be replaced.
- C. Any plantings wrongfully placed may be removed by the cemetery without notice.
- D. Donations will be accepted for plantings and maintenance in the Memorial Garden located in the Northwest corner of Section III.

VEHICLE RESTRICTIONS

- A. No unauthorized vehicle shall be permitted to drive within the cemetery except on open driveways.

WATER SUPPLY

- A. Scott County Cemeteries reserves the right to make rules or regulations concerning furnishing water to any lot or portion thereof in the cemetery.